

BLES SURVEY FORM 11
LETTER OF INTRODUCTION TO SAMPLE ESTABLISHMENT

Dear Valued Respondent,

For this semester, the Department of Labor and Employment through its _____ is conducting two (2) surveys---the 3rd and 4th quarters 2000 Employment, Hours and Earnings Survey (EHES) and 2000 Occupational Injuries Survey (OIS).

These are regular surveys especially designed to collect statistics on the country's performance in the area of labor and employment. EHES under Executive Order 352 dated July 1996 has been designated as one of the statistical activities that will provide critical data for decision-making of the government and the private sector.

In this instance, your establishment has been sampled to participate in one or both surveys. We have sent Mr./Ms. _____ of this office to help you in accomplishing the survey form/s.

Should you need further assistance in accomplishing the survey form/s, please do not hesitate to contact us through:

Office:
Address:
Tel. no.
Fax no.
E-mail address:

Thank you and we look forward to your cooperation to this statistical undertaking.

Very truly yours,